Rajkiya Engineering College

Agra Road Kharra, Mainpuri, (U.P.) – 205119 Affiliated to Dr. A.P.J. Abdul Kalam Technical University, Lucknow AICTE Approved Government Engineering College

Phone :- 05672-241241

College Code - 840

राजकीय इंजीनियरिंग कॉलेज

आगरा रोड, खर्रा, मैनपुरी (उ०प्र०) — 205119 डा० ए०पी०जे० अब्दुल कलाम प्राविधिक विश्वविद्यालय, लखनऊ से संबद्ध अखिल भारतीय तकनीकी शिक्षा परिषद् द्वारा मान्यता प्राप्त

Email :- dean.academics@recmainpuri.in

Ref No.: 42 /Dean (A)/REC/Mainpuri/2020-21

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Date: 13.08.2021

OFFICE ORDER

A working team for "Personality Development Programme (PDP) cell" is being constituted to carry out below mentioned functioning responsibilities in following composition.

-: Cell Structure:-

| Sr. No. | Name | Designation | Department | Position |
|---------|--------------------------|---------------------|--------------------------------|-------------|
| 1 | Dr. Asif Khan | Assistant Professor | Applied science and humanities | Coordinator |
| 2 | Dr. Pinki Negi Bora | Assistant Professor | Applied science and humanities | Member |
| 3 | Dr. Ambrish Kumar Tiwari | Assistant Professor | Applied science and humanities | Member |

No extra remuneration will be paid for this work.

-: Functioning Responsibilities:-

- 1. To facilitate the student trainings/workshops in the following areas with the aim of whole personality development.
 - Soft skills
 - Engineering apptitude
 - Communication skills
 - Self management skills
 - Resume writing
 - Interviewing skills
 - Effective body language
 - Etiquettes grooming techniques etc
- 2. Orgnaize the programmes which seeks the enhancement of positive attitude, skills, profile, behavior and complete personality of a student which in turn raises their confidence and self esteem.

13/08/21

(Dr. Aseem Chandel) Dean (Academics) Dean Academic Rajkiya Engineering College Mainpuri (U.P.) 205119

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